

MINUTES

Wisconsin Prevention Network Meeting
Wednesday, August 20, 2003

In Attendance:

Shel Gross
Karen Knudsen
Roger Williams
Ron Biendseil
Sue Allen
Michelle Mangan
Sue Opheim
Ken Ramminger
Chris Wardlow

I. Minutes and Treasurer's Report

A. June meeting minutes approved [Motion - Sue Allen; Second - Ron Biendseil; Motion carried].

B. No change in treasurer's report from June meeting.

II. Action Team Progress Reports and Next Steps

A. Prevention "white papers" - Roger Williams

1. All the drafts have been submitted to Roger. Michelle Mangan of the Clearinghouse authored the final paper of the series which highlights best practices in AODA prevention. Each document is approximately four pages in length.
2. Roger Williams sent drafts of papers via the WPN Listserv for review and feedback on July 16th. Roger indicated he did not receive any feedback. Members present indicated that they never received the e-mail. Ron Biendseil indicated that an e-mail with that many attachments would have been bounced by the DANEnet server.
 - a.) Roger will send the papers to Kristeen Christian and have her post them on the WPN website.
 - b.) Kristeen will also be asked to create a new menu item on the main page that will link people to the Best Practices Papers.
 - c.) Once the papers are posted, Roger will send another e-mail to the WPN Listserv requesting that people visit the site and give him feedback on the papers.

2. Sue Allen, once she is able to review the best practice documents, will draft a paper tying them together around the themes of positive youth development and community building.

B. Membership networking / sharing / training event - Sue Allen

1. SIG cosponsored workshop - As a result of discussion at the last meeting about possibly co-sponsoring a workshop or conference with DHFS for SIG partners and other

prevention practitioners, Sue Allen reviewed the materials from Search Institute (these were distributed in advance of the meeting) that highlight ways of partnering with them to do asset focused workshops and training-of-trainers.

a.) Sue indicated that DHFS is waiting to commit to any conferences or workshops until WI Clearinghouse finds out if it is successful in its bid for a SAMHSA Knowledge Dissemination Grant.

2. WI Clearinghouse / SAMHSA - The Clearinghouse is in the process of applying for a SAMHSA Knowledge Dissemination Grant in order to host a statewide conference on science-based prevention.

a.) WPN will write a letter of support.

b.) Members present at the meeting also unanimously approved a \$500 cash sponsorship to WI Clearinghouse for the conference as a show of support.

c.) Sue Allen, Shel Gross, and Chris Wardlow each responded to the Clearinghouse's request for input on the grant and a potential conference. Each commended the Clearinghouse on its sincere effort to get input from every corner of the prevention field in Wisconsin.

3. Further action

a.) Sue Allen and Chris Wardlow have each offered to be a part of a conference planning team if the Clearinghouse receives the grant.

b.) The WPN Education & Training Committee will stay in touch with the Clearinghouse in regards to progress of this potential conference. The Clearinghouse, as part of its preparation for writing the grant, has been surveying people throughout the state to get a better handle on the training needs relevant to prevention. Through dialogue with the Clearinghouse and the CESA ATODA Coordinators, the Education & Training Committee will try to identify any additional needs that WPN might be able to help address

III. Issues: Progress Reports and Next Steps

A. SIG Prevention Plan - Ken Ramminger & Sue Allen

1. WPN & SIG - Sue Allen will reconnect with Lou Oppor to find out if WPN can participate in the statewide prevention planning meetings. The next meeting of this committee is September 3.

B. Wisconsin Counties Association - Ken Ramminger

1. At a recent meeting between DHFS and WCA, DHFS expressed a strong interest in working with WCA in addressing those issues identified by WCA in its plan for redesigning the delivery of human services in Wisconsin. DHFS also expressed concern that prevention services not be slighted in any attempt to revamp the system. The sense is that DHFS and WCA will continue to meet on the redesign issue.

C. Family Policy Board - Ron Biendseil

1. The FPB bill is in official LRB draft form. Its reference number is LRB -1371/1.

a.) Ron is beginning to e-mail folks on behalf of the Right From The Start Coalition and Wisconsin Cares to encourage key stakeholders to encourage their legislators to sign on as sponsors of the bill.

D. Wisconsin Council on Children & Families

1. Shel Gross and Sue Allen will be meeting with WCCF to find out more about their proposal for a Children's Cabinet to see how it compares with the Family Policy Board legislation put forth by RFTS and WI Cares.

IV. Elections

A. New Board Members, Chair, and Treasurer for WPN

1. Sue Allen indicated that according to WPN bylaws, the election of a new chairperson must take place at an annual meeting of the Wisconsin Prevention Network members.

2. Members present set September 29, 2003, as the next Annual WPN Meeting.

B. Nominations for Chair to be voted on at the Annual WPN Meeting on September 29, 2003:

1. Roger Williams nominated Chris Wardlow. Nomination was seconded by Sue Allen.

C. Nominations for Treasurer and Secretary:

1. Sue Allen has decided to resign as treasurer because she will be providing contracted services to WPN as Membership Coordinator and Grants Manager.

a.) Nominations and elections for the offices treasurer and secretary will also take place at the September 29th meeting.

V. Membership Development Workplan

A. Sue Allen will meet with the new WPN officers after the September 29th meeting to finalize the Membership Development Workplan.

VI. Proposed Agenda for WPN Annual Meeting on September 29, 2003

1. Minutes and Treasurer's Report

2. Elections as follows:

a.) New Board members (now that we have additional members, we can add board members)

b.) Chair (the current Chair's term has expired)

c.) Treasurer (Sue Allen must resign as Treasurer to take on paid Membership Development role).

3. Action Team progress reports and next steps:

a.) Prevention "white papers" -- almost completed!

b.) Membership networking/sharing/training event

4. Issues progress reports and next steps:

a.) SIG statewide planning process

b.) Wisconsin Counties' Association suggested human services re-design

c.) Family Policy Board

d.) Meeting with Wisconsin Council on Children and Families

5. Membership Development Work Plan

End of minutes.