

Wisconsin Prevention Network
Meeting Minutes
May 12, 2003

I. April Meeting Minutes approved [Motion - Ken Ramminger; Second - Chris Wardlow; Motion carried].

II. Workgroups

A. Concept Papers - Roger Williams

1. How should papers be formatted?

- a.) Papers will be formatted so that they can be combined into one larger document, and so that each topic can stand alone.
- b.) Both hardcopy and web format will be available.

2. Progress of individual papers

- a.) Michelle Mangan of WI Clearinghouse will work with Kathy Wolf to finish AODA paper.
- b.) Sue Opheim is working on Suicide prevention.
- c.) Sue Allen and Ron Biendseil will work on paper that ties all prevention together around Positive Youth Development.

3. Deadline for contributions is June 30th, 2003.

4. Printing

- a.) When they are completed, WPN will see if WI Clearinghouse might want to co-sponsor with WPN.

B. Education & Training

1. Alliance for Wisconsin Youth is undergoing a transition.

- a.) Staff budget for Alliance has been cut while programming and supplies budget will be shifted to another agency.
- b.) New home for Alliance may choose to put someone in charge of it or contract with an outside organization to manage the program.
- c.) Claude Gilmore will be taking a new assignment within DHFS.
- d.) Gabrielle Smith is contracted to administer the Alliance's mini-grant program that funds ten \$10,000 to \$18,000 grants to communities for positive youth development.
- e.) Sue Allen will write a letter to Sec. Nelson of DHFS, on behalf of WPN Board, supporting the need to continue the Alliance's initiatives for the sake of positive youth development and community building. Letter will also encourage that if intent is to contract with an outside organization, DHFS consider either WPN, WI PYD, or WI Clearinghouse as options.

2. WI State Incentive Grant participants like idea of statewide prevention summit.

- a.) Sue Allen raised the possibility at the last SIG meeting.
- b.) Possible agenda items might include: 1.) SIG counties sharing successes and challenges; 2.) Network opportunity between SIG and non-SIG counties to talk about best practices; 3.) Workshop on how to integrate Developmental Assets into prevention initiatives.

- c.) While it might be too close to plan, Sue wondered if WPN could develop something that could piggyback on the Brighter Futures Conference in September.
- d.) Sue will float the idea by Lou Oppor and the SIG participants to see how receptive they are.

III. Advocacy

A. Family Policy Board.

- 1. Sue will draft a letter with the help of Ron Biendseil.
- 2. Letter will include the following:
 - a.) advocacy for Children's Trust Fund;
 - b.) support for the fact that the bill contains no un-funded mandates;
 - c.) endorsement of the clear language in the bill defining "primary prevention" as "action taken before the initial onset of problems."

B. SIG Prevention Plan

- 1. Sue Allen spoke with Doug Stevens, who sits on the SIG Advisory Committee, about WPN hoping to have input into their state prevention plan.
 - a.) Doug has suggested this to Lou Oppor and will follow-up with it at future meetings.

C. Wisconsin Counties Association

- 1. Ken Ramminger sent a letter to WCA regarding his concern that there is no clear mention of prevention in their plan to redesign how human services are administered and funded in the state.
 - a.) Ken will report back on any feedback he receives from WCA.

IV. WPN Membership Coordination

The following is a proposal submitted by Sue Allen & Wisconsin Positive Youth Development to contract with WPN to serve as WPN's Membership and Grants Coordinator:

[Action on this proposal will be taken at the June 30th, 2003, WPN meeting]

"The per hour fee for PYD professional time has been \$60/hour for many years. This proposal considers PYD's membership in WPN and therefore charges substantially less than our typical fees.

Membership Coordinator

A. Develop leads and make contacts for recruiting new members with organizations and individuals. Develop printed information to recruit new members. Distribute membership recruitment information via U.S. Mail and Email 2x per year.

Professional time: 100 hours x \$30/hour = \$3,000

Support staff: 15 hours x \$20/hour = \$300

B. Send renewal notices to members. Process incoming WPN new and renewal memberships (maintain database; send welcome letter, WPN info, and recent minutes; add to Listserv.)

Support staff: 30 hours x \$20/hour = \$600

C. Coordinate logistics for membership and board meetings (arrange for conference calls or meeting space, distribute information to members and web master in timely fashion, set up space and refreshments if necessary, clean up, etc.). NOTE: This does not include taking and typing meeting minutes.

Professional or support staff: 10 hours x \$25/hour = \$250

Pursuing Funds

A. Research sources of and purposes for funding, discuss options and make decisions with WPN steering committee/board,

40 x \$20/hour for grant research = \$800

(Research time would be shared with PYD and Montello Area CLC at \$20/hour each to equal PYD's typical \$60/hour fee for service)

B. Develop relationships with potential funders, write and submit proposals to funders (2-5) per year worth at least \$25,000.

100 hours x \$30/hour = \$3,000"